

IForgotMyPassword.nih.gov

1. Go to <https://iforgotmypassword.nih.gov>, Select your domain from dropdown list and enter username then click 'I agree'.

IForgotMyPassWord

Welcome to IForgotMyPassword
The NIH Utility for Password Reset and Synchronization

Primary Account

Domain: NIHDEV

Username: testuser01

Privacy Policy & Terms of Use

****Notice****

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

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I Disagree I Agree

2. On the Change Password page, enter your temporary password into 'old password' and your new password in 'new password' and 'confirm' then click continue.

PASSWORD STATION

Logged in as: NIHDEV/testuser01

Sign Out

Change Password

Enter your old password and a new password. When you click 'continue' your password will be changed.

Old Password: [password field]

New Password: [password field]

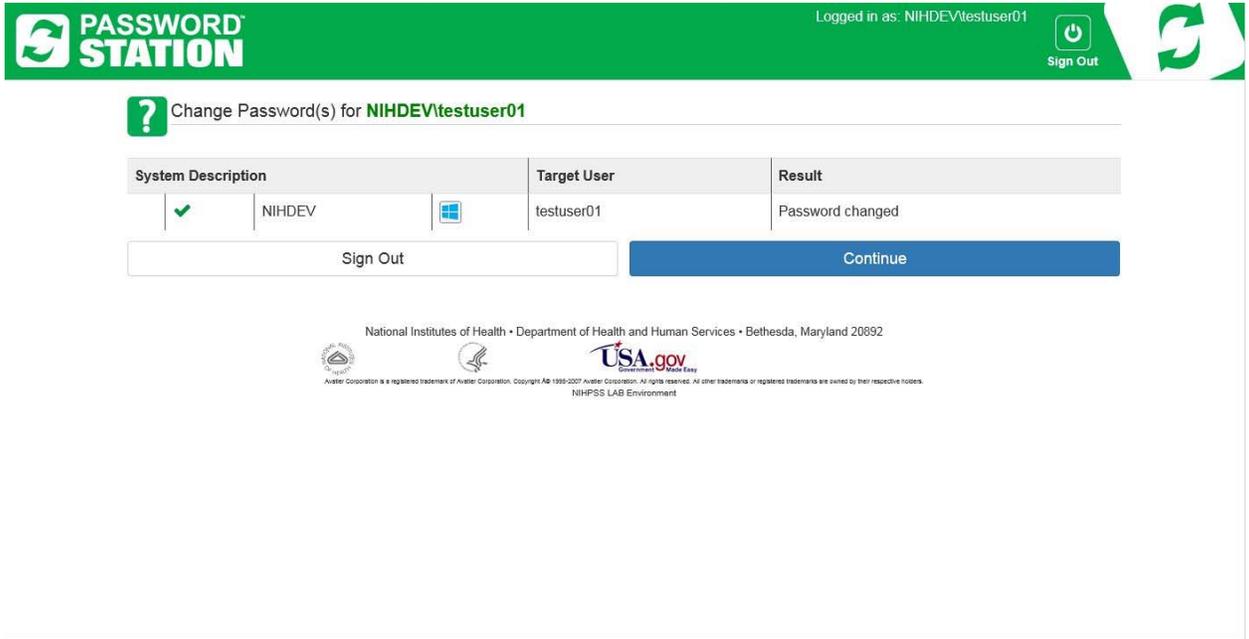
Confirm: [password field]

Cancel Continue

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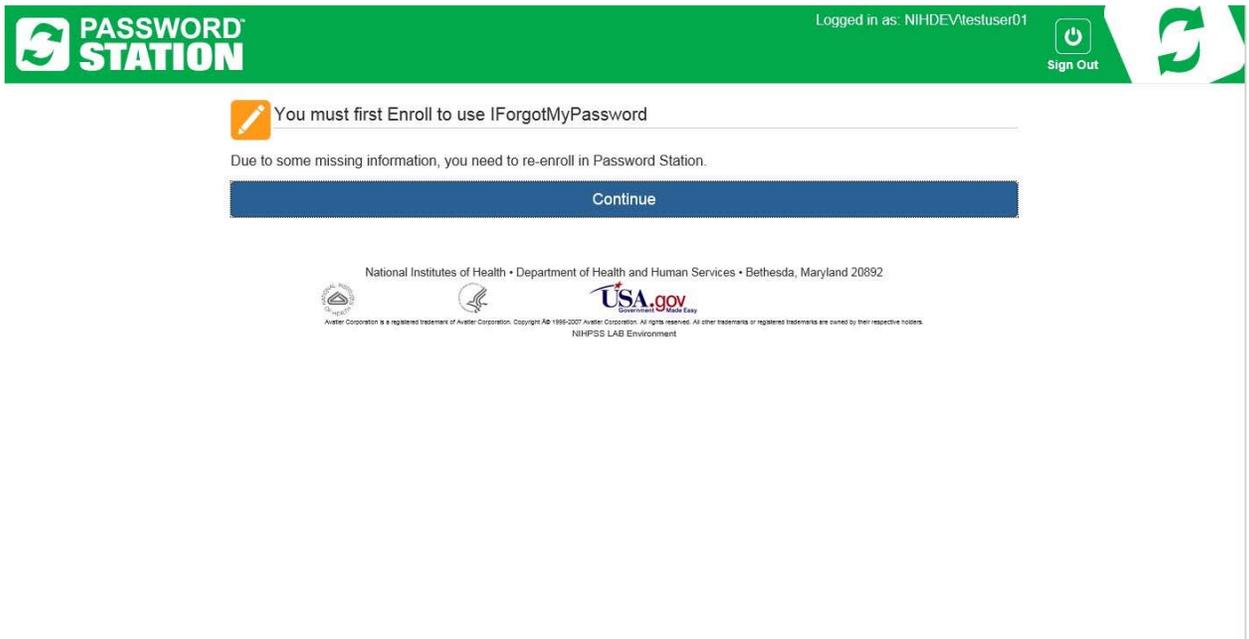
3. You will now receive indication the password has been changed. Click continue.



The screenshot shows the Password Station interface. At the top, a green header contains the 'PASSWORD STATION' logo on the left, 'Logged in as: NIHDEV\testuser01' in the center, and a 'Sign Out' button on the right. Below the header, a notification box with a question mark icon reads 'Change Password(s) for NIHDEV\testuser01'. Underneath is a table with three columns: 'System Description', 'Target User', and 'Result'. The table contains one row with a green checkmark in the first column, 'NIHDEV' in the second, a Windows logo in the third, 'testuser01' in the fourth, and 'Password changed' in the fifth. Below the table are two buttons: 'Sign Out' and 'Continue'. At the bottom, there is a footer with logos for the National Institutes of Health, Department of Health and Human Services, and USA.gov, along with copyright information for Avante Corporation and 'NIHPSS LAB Environment'.

System Description	Target User	Result
✓ NIHDEV	testuser01	Password changed

4. After changing the password, you will be asked to enroll due to missing information. Click continue.



The screenshot shows the Password Station interface. At the top, a green header contains the 'PASSWORD STATION' logo on the left, 'Logged in as: NIHDEV\testuser01' in the center, and a 'Sign Out' button on the right. Below the header, a notification box with a pencil icon reads 'You must first Enroll to use IForgotMyPassword'. Below this, a message states 'Due to some missing information, you need to re-enroll in Password Station.' Below the message is a blue 'Continue' button. At the bottom, there is a footer with logos for the National Institutes of Health, Department of Health and Human Services, and USA.gov, along with copyright information for Avante Corporation and 'NIHPSS LAB Environment'.

5. Enter your new password and select continue.

The screenshot shows the 'PASSWORD STATION' interface. At the top right, it says 'Logged in as: NIHDEVtestuser01' and has a 'Sign Out' button. The main heading is 'Primary Domain Logon Verification'. Below it, the instruction reads 'Enter your user ID (username) and password.' There are three input fields: 'Domain:' with 'NIHDEV', 'Username:' with 'testuser01', and 'Password:' with a masked password. At the bottom are 'Cancel' and 'Continue' buttons. The footer contains logos for the National Institutes of Health, USA.gov, and NIH/3D LAB Environment.

6. You will be prompted to choose 3 questions and enter your answers then click continue. Enrollment will allow you to reset your password in the future by answering these questions.

The screenshot shows the 'PASSWORD STATION' interface for enrolling a user. At the top right, it says 'Logged in as: NIHDEVtestuser01' and has a 'Sign Out' button. The main heading is 'Enrolling NIHDEVtestuser01'. Below it, the instruction reads 'You will be asked to answer these questions if you need to reset your password, or manage your account.' There are three question sets, each with a dropdown menu for the question and a text input field for the answer. A 'Semi-Private Question' section explains that the answer may be used for identity verification. At the bottom are 'Cancel' and 'Continue' buttons. The footer contains a URL for password management and the NIH logo.

7. You will receive an enrollment email sent to your account's primary email address. Click continue.

Logged in as: NIHDEVtestuser01

PASSWORD STATION

Sign Out

Enrolling NIHDEVtestuser01

Step 2 - Your email address has been retrieved from your primary logon domain.

Primary Email: rodney.drummond@nih.gov

An email will be sent to this address any time your account is accessed via IForgotMyPassword.

Cancel Continue

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8. You will view a message indicating you have successfully enrolled in iForgotMyPassword. Click continue.

Logged in as: NIHDEVtestuser01

PASSWORD STATION

Sign Out

✓ You have successfully enrolled in IForgotMyPassword. You may come back any time to reset your password, check your password expiration date, update your enrollment information, etc.

Continue

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9. After enrollment, you will be sent to the account management page where you can view make further changes to your account.

PASSWORD STATION Logged in as: NIHDEVtestuser01 Sign Out

 Forgot Password	If you have already enrolled, you can securely reset your forgotten password by answering your private questions.	 Unlock Account	If you have "locked" your account by typing incorrect passwords, you can unlock it by answering your private questions.	 Change Password	If you know your current password, but you cannot change it due to dial-up, VPN, or other access restrictions, you can change it here.
 Account Information	Displays information about passwords in your managed accounts (password age, expiration date, etc.)	 Test Password	Do you need to select a new password? First, test your desired password against your organization's password policies.	 Enrollment	You can change your security questions and answers here.

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